

Friday 4th September 2020

Dear Parent(s)/Carer(s),

My name is Miss McIntosh and I will be your child's nursery teacher for the coming year. Our fantastic Teaching Assistant's name is Mrs Hodgson and we are both delighted to be sharing your child's learning journey and excited to help them to grow and develop during the academic year.

Children will be starting nursery on Monday 14th September at 8.30am – 11.30am.

In this unprecedented time during the Coronavirus pandemic, it is understandable that you may have lots of questions and concerns regarding your child starting nursery. Normally we would have been busy visiting you at home and inviting parents into the setting to learn all about your child to help ensure a smoother transition into nursery. To help your child have a happy start to their nursery adventure, I will be making phone calls home next week to speak to you about your child and answer any questions you may have.

To further help your child to settle in we would like to invite the children into nursery for a settling in session on:

Friday 11th September at 9.30am-10.15am.

Due to coronavirus restrictions, we are unable to allow parents onto the site so we will greet you at the gate leading down to the Children's Centre on Melverley Road and take the children into nursery to say hello to all the staff and become familiar with their new classroom and each other. We will have the children ready for you to collect at the same entrance at 10.15am.

We kindly ask that when dropping off and collecting your child, only one adult is present to avoid congestion. We ask that you line up along the railings maintaining 2M social distancing until we are ready to let your children in /out, one at a time. Again, to ensure everyone's safety, we also ask that parents do not call out to their child when collecting them for safety reasons.

From Monday 14th September the drop off and collection arrangements will remain the same but the day will begin at 8.30am and finish at 11.30am. If you are late, we kindly ask that you take your child to the main office as we want to get the children into the building quickly and most importantly safely.

Your child will need a change of clothes in a bag clearly labelled with their name. This bag will be kept in school unless their clothes are soiled where it will be sent home for you to replace.

Please do not send water bottles, snacks or other items in for your child. All snacks and drinks will be provided.

On the settling in day on Friday 11th September, parents will be given a starter pack with forms that need to be completed and returned on your child's first day, Monday 14th September. If you haven't already done so, you need to include your child's birth certificate in the return pack. We will photocopy this and pass it back to you the same day when you collect your child.

Thank you for choosing Westvale Nursery for your child to begin their exciting learning adventure. We can't wait to make lots of memories with your little one!

With kindest regards,

Miss McIntosh and Mrs Hodgson.